

Ontario Pavilion

Thank you for your interest in exhibiting as part of the Ontario Pavilion at CPMA's Annual Convention and Trade Show. Below please find information about your exhibiting experience in order to make it a success. We look forward to welcoming you in Toronto.

Trade Show Information:

Metro Toronto Convention Centre – South Building

Wednesday April 26 – 1:30pm – 5:30pm

Thursday April 27 – 11:30am – 4:30pm

What's included as an exhibitor

- One designated exhibit space within the Ontario pavilion
- Show services to coordinate all exhibitor needs including signage, space fulfillment, and access to additional services.
- Two Exhibitor Badges that provide access to:
 - Trade Show (including during move-in and move-out)
 - Business Sessions on Wednesday morning
 - After Party on Wednesday evening
 - Five invitations for customers or invited guests which include complimentary access to the trade show during show hours.
- Your company name listed under the ON Pavilion in the Exhibitor List Show Guide, distributed on site.
- Regular bulletins to exhibitors and a dedicated contact at CPMA

The following is included with your space:

- 1 cabinet with storage shelves and glass display top
- Front panel on cabinet printed with your logo or provided graphics
- 1 grey fabric stool – 2 can be provided if required
- 1 wastepaper basket
- Sign with your company name
- Booth will be vacuumed and wastebaskets emptied nightly
- Power connection is available upon request

The following are not included as part of your booth space but are available at an additional cost.

- Internet (free exhibitor wifi is available, however should internet be crucial to your set-up, a dedicated connection should be purchased)
- Shipping and material handling charges of freight or produce. There is no charge for any produce/booth materials you can carry into the hall through the main entrance by hand. Should you require use of the loading docks or refrigerated storage, this can be arranged through our show services provider at an extra cost.

Move-In and move out times

- Tuesday, April 25 from noon to 6 p.m.: Exhibitors can bring in hand-carry items through the front doors of the exhibit hall (carts and dollies cannot be used).
- Wednesday, April 26 from 7 a.m. to noon: Booth set-up continues. All booths must be show ready by noon.
- Thursday, April 27 from 4:30 p.m. to 10 p.m.: Move out begins.
- Friday, April 28 from 8 a.m. to noon: All materials must be removed from the hall by noon.

Should you require use of the loading docks, please contact CPMA for details on access times and material handling costs.

Hotel arrangements

If you need hotel accommodation, you can book through our convention website directly on the hotel page that can be found here <https://convention.cpm.ca/attendees/hotels> . Please be aware that CPMA does not use housing bureaus, and should you be contacted by any companies offering hotel room rates, they are not authorized by CPMA and we cannot guarantee the legitimacy of their claims.

For more information contact:

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or

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